



St. John the Evangelist Catholic Academy

"Lord be thy word my rule."

Principal: Mrs H. Rigby BSc(Hons), PGCE, NPQH
Gloucester Road, Kidsgrove, Stoke-on-Trent ST7 1EL
Telephone: 01782 367267
Email: office@stjohnskidsgrove.org.uk

Monday 27th January 2025

Dear Parents and Carers,

ALTON CASTLE RETREAT – Monday 17th November – Wednesday 19th November 2025

We have organised a special retreat at Alton Castle for children who will be in Year 5, 2025/2026. The trip will take place Monday 17th November – Wednesday 19th November 2025.

This visit will enable our children to experience a religious retreat where many spiritual, social and physical activities will be available to them. They will take part in outdoor activities to help them grow as individuals as well as time for personal reflection and prayer. This will be done alongside other children from Y5 in the Newman Catholic Collegiate schools.

The cost of the trip is £148.00. This can be paid by either;

- paying the full amount by Friday 31st October 2025 via Scopay
- arranging a payment plan via standing order to spread the cost over 7 months at £18.00 for the first month, followed by 6 payments of £17.00 per month, beginning 8th April 2025.

We will require a deposit of £28, via Scopay to secure the place, by 8th March 2025

There will be a short information session for anyone who would like to find out more information or ask any questions on Monday 3rd March at 3.20pm in the Y4 classroom.

If you would like your child to take part in this wonderful opportunity, please return the reply slip below as soon as possible, indicating your payment preference.

Many thanks for your support and co-operation.

Yours sincerely

Mrs H Rigby
Principal

I, _____, give consent for my child _____

to visit Alton Castle from Monday 17th November – Wednesday 19th November 2025

I agree to pay £148.00 for the trip and agree to;

Pay the deposit of £28, via Scopay, by 8th March and

Paying the full amount by Friday 31st October 2025 or

Arranging a payment plan over 6 months

*please return the standing order attached by 8th March

Signed _____ parent/carer Date _____