



St. John the Evangelist Catholic Academy

"Lord be thy word my rule."

Principal: Mrs H. Rigby BSc(Hons), PGCE, NPQH
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24th November 2023

Dear Parents,

As you are already aware, our Christmas production this year is called 'Welcome little baby.' Due to the number of adults attending our Christmas Productions we will be performing our productions on the following dates:

Wednesday 13th December at 930am

Thursday 14th December at 9.30am

We are setting a limit to the number of tickets that are available on each day. This limit will not be exceeded under any circumstance. Tickets will be limited to 2 tickets per family per performance. The tickets will be sold on a first come, first served basis.

The tickets for each production are **£1.00 per person.**

We are asking that you indicate on the reply slip below how many tickets you require and on which day. The reply slip can then be returned to school with the correct amount of money included. Tickets will not be allocated without the correct amount of money included.

We appreciate that grandparents also want to watch the assemblies, hence the addition of the extra day. We ask that each person only attends 1 performance so that every family gets the opportunity to watch the production.

Please return any ticket request slips and money into school by **Monday 4th December (morning registration)**. Tickets can then be allocated. If there are any tickets remaining after this date we will update everyone and then families can request extra tickets.

We appreciate your cooperation and support in this matter and we all look forward to seeing you at one of the above dates!

If you have any questions, please speak to your child's class teacher.
Many thanks,

EYFS/Key Stage 1 staff

Name of child Class

Please indicate in the boxes below how many tickets you would like to request for each performance. Maximum 2 tickets each performance.

Wednesday 13th December – 9.30am

Thursday 14th December – 1.30pm

I enclose a payment of £..... for the tickets requested above.

Signed