



# St. John the Evangelist Catholic Academy

"Lord be thy word my rule."

Principal: Mrs H. Rigby BSc(Hons), PGCE, NPQH  
Gloucester Road, Kidsgrove, Stoke-on-Trent ST7 1EL  
Telephone: 01782 367267  
Email: office@stjohnskidsgrove.org.uk

24<sup>th</sup> November 2023

Dear Parents,

As you are already aware, our Christmas production this year is called 'Welcome little baby.' Due to the number of adults attending our Christmas Productions we will be performing our productions on the following dates:

**Wednesday 13<sup>th</sup> December at 930am**

**Thursday 14<sup>th</sup> December at 9.30am**

We are setting a limit to the number of tickets that are available on each day. This limit will not be exceeded under any circumstance. Tickets will be limited to 2 tickets per family per performance. The tickets will be sold on a first come, first served basis.

The tickets for each production are **£1.00 per person.**

We are asking that you indicate on the reply slip below how many tickets you require and on which day. The reply slip can then be returned to school with the correct amount of money included. Tickets will not be allocated without the correct amount of money included.

We appreciate that grandparents also want to watch the assemblies, hence the addition of the extra day. We ask that each person only attends 1 performance so that every family gets the opportunity to watch the production.

Please return any ticket request slips and money into school by **Monday 4<sup>th</sup> December (morning registration)**. Tickets can then be allocated. If there are any tickets remaining after this date we will update everyone and then families can request extra tickets.

We appreciate your cooperation and support in this matter and we all look forward to seeing you at one of the above dates!

If you have any questions, please speak to your child's class teacher.  
Many thanks,

EYFS/Key Stage 1 staff

Name of child ..... Class .....

Please indicate in the boxes below how many tickets you would like to request for each performance. Maximum 2 tickets each performance.

Wednesday 13<sup>th</sup> December – 9.30am


Thursday 14<sup>th</sup> December – 1.30pm

I enclose a payment of £..... for the tickets requested above.

Signed .....