

St. John the Evangelist Catholic Academy

part of *St. Gabriel the Archangel Catholic Multi-Academy Trust*

"Lord be thy word my rule."

Principal: Mrs H. Rigby BSc(Hons), PGCE, NPQH

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Friday 9th October 2026

Dear Parents,

ELECTION OF PARENT GOVERNORS

We are looking for a parent governor to represent our school on our local governing board. If you are interested and would like any more information, please come into school and meet with me.

The Articles of Association and Scheme of Delegation requires that the local governing body must include one parent governor who has been elected by the parents of registered pupils of the school and who are themselves parents of registered pupils of the school at the time of their election. However, any parent who is an elected member of the local authority or employed to work at the school for more than 500 hours in any twelve consecutive months is not eligible to be a parent government.

There is currently one vacancy and you are therefore invited to take part in the election of the parent governor for this school who will serve on the local governing body. Parent governors are elected for a period of four years or until the end of the term where they are no longer a parent of a registered pupil at the school, whichever is sooner. Parent governors can, however, resign before the end of their term of office in which case their term would end on the date of resignation.

Nomination forms are available with this letter and also from Mrs Walklet (via the school office) and must be returned to the school no later than 12pm on Thursday 22nd October 2026.

Should only one nomination be received by the official closing date, the candidate will be duly elected unopposed. In the event of there being two or more nominations an election will take place between Tuesday 3rd November and Friday 6th November. Information on voting arrangements will be sent to you at a later date. Please note that you should not participate in more nominations than there are vacancies. Each nomination requires two proposers.

Thank you for your continued support.

Yours sincerely

Mrs H Rigby
Principal