

St. John the Evangelist Catholic Academy

part of *St. Gabriel the Archangel Catholic Multi-Academy Trust*

"*Lord be thy word my rule.*"

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24th June 2026

Dear Parents/Carers

Early Collection Time

With the forecast for extreme temperatures, tomorrow, and the challenges of maintaining a safe and comfortable environment for pupils and staff—particularly during the hottest part of the afternoon I have decided to offer parents the option of collecting children early tomorrow following afternoon registration.

School will remain open as normal tomorrow to all pupils, and all pupils are expected to attend at the usual time tomorrow morning. Early collection is entirely optional. If you wish, you may collect your child from the class drop off/collection doors at **1.15pm or usual time. The gates will remain open for 10 minutes until 1.25pm. The gates will reopen from 3pm for usual pick up.**

It will be unmanageable for staff to be collecting your children from classes at any other times, as this would involve a great deal of movement around the buildings at the hottest time of the day and would put the health of the staff at risk, so I would please ask you to **not come to the school Reception to collect your child at any other time.**

Children who are not collected early should be collected at the usual time, or from wraparound provision if they are attending (wraparound provision will remain as usual). After school clubs (Sport, Port Vale, Band and Dance) will not run for the remainder of this week.

We will continue to monitor the weather forecast and will text out to parents tomorrow regarding any arrangements for Friday if required.

Yours sincerely

Mrs H Rigby
Principal